# Fermented Organic Manure (FOM) Module









	Guidelines for Data entry & Acknowledgment in
/o Fertilizers	iFMS/RO Module:
1 Production Dat	a Unload.
Dreduction Dat	a opioid.
Production entrie	S will be allowed for maximum of 5 times a day for a company. Locking
period for entry o	x = 1 for the month one can enter data of 5 <sup>th</sup> 6 <sup>th</sup> and 7 <sup>th</sup>
Example: on 7 <sup>th</sup> day	ab.
2. Entry of Dispat	cn:
The locking perio	d for entry from Plant / Port / Rake point/ Warehouse/ Wholesaler
Current dispatche	es is 3 days.
(Example: on 7 <sup>th</sup> day	of the month one can enter data of 5", 6" and 7".)
3. Dispatch Finali	zation at Rake point:
Locking period	for Rake point challan finalisation is 3 days from date of
acknowledgemen	It of RR at Rake point in RO module. This lock can be extended one day
at a time, locking	period = 3+1+1 (twice) through CNO approval.
. There is no loc	k on District receipts. Whenever receipts in the District are
acknowledged by	the companies, the transaction will be added to the current day stock.
5. Wholesaler & I	Retailer Acknowledgment:
There will be r	to Lock for Wholesaler & Retailer acknowledgment. Whenever
acknowledgemer	t is done by wholesaler/retailer, the transaction will be added to
current day stock	. (Receipt will be shown as per current server date).
(Note: It is advised,	that wholesaler/retailer acknowledgement of stock are done on the
same day of actual r	eceipt.)
6. Month Closing: [	Despatches and receipts done from 26 <sup>th</sup> to last day of the month can
be acknowledged	by the 5 <sup>th</sup> of next month on a back date (> or = Despatch date). This
will allow the con	npanies to reconcile their stock and close the month.



Users need to access the New IFMS System at <u>https://dbtfert.nic.</u> <u>in/login.html</u> with their registered credentials to access the FOM Module

Department of Fertilizers - Go	overnme	ent of India				Change Password	🔁 Sign Out	New IFMS System
Welcome (=F0M :: Test. F0M) 1004359001		Installed Capacity Details Financial Year:* 2005 2004	Company:*		User:			
DATA ENTRY								FOM Manufacturer/cFOM
🔒 Installed Capacity, Batch Size	+		Product	Installed Capacity (MT)	Batch Size ( <= 2000 )			
Enter/Update Masters	+		FOM	2.123	0.000			
🛱 FOM	+		LFOM	2.000	0.000			Module:
REPORTS			PROM	2.000	0.000			
Drone Information Matrix	+			2.000				<b>Installed Capacity, Batch</b>
E Community Radio	+				Submit			Details
E FOM Reports	+							Details
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Version: 1.0								

- a) User will click on the Installed Capacity, Batch Size option and access the Enter Installed Capacity details module.
- b) User selects the Financial Year, Company, Plant and clicks on GO
- c) Installed Capacity details for all Product Groups are shown with fields to enter Installed Capacity and Batch Size for each product group. Batch Size should be less than 2000 MT.

Department of Fertilizers - Gover	rnme	ent of India				Change Password	🔁 Sign Out	New IFMS System
Welcome		View MRP						-
1004359001 DATA ENTRY		Company* TestH OM V	Plant * Product * - Please Select -	Select- V Please Select-	Vear *	Month*	Select-	User:
installed Capacity, Batch Size +	÷	GO GO						FOM Manufacturer
Enter/Update Masters +	÷							
🗐 FOM +	÷	Enter MRP						
REPORTS		Plant*	Dispatch Date *	Product *	State *	MRP Rate *		
Drone Information Matrix +	÷	- Please Select-	✓    Dispathe Date	- Please Select-	- Please Select-	✓ 0.00		Module:
Community Radio +	÷			← Beck	X Clear 🖬 SUBMIT	🔁 Add Row	Delete Last Row	Enter /Undate Masters
FOM Reports +	÷							Enter/opuate Masters
		Fields with	• * are mandato	ry.				Enter MRP
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- a) User will click on the Enter/Update Masters in the menu and select Enter MRP.
- b) User selects the Company, Plant, Product, State, Year, Month option to provide the necessary details in the View MRP section of the screen.
- c) MRP details for FOM already entered in IFMS will be visible.
- d) In the Enter MRP, user selects the Plant, Dispatch Date, Product, State and MRP Rate to enter details for new products for each plant. Dispatch is possible only after MRP has been entered for the product.
- e) The user can click on Submit button to Save details in IFMS. To delete or clear records, user can click on Clear or Delete Last Row buttons.

Department of Fertilizers - Go	vernme	ent of India			Change Password Sign Out	New IFMS System
Welcome ( rEOM :: Test FOM			Authorized S	ignature Upload		
1004359001		From Date *	To Date *	Notification Date *	Name:*	Haam
DATA ENTRY		06-02-2024	05-02-2024	06-02-2024		User:
🔒 Installed Capacity, Batch Size	+	Designation:	Product Name: *	Esigning For:	Type: *	
Enter/Update Masters	+	Document Proof (Only PDF Allowed)*	Select Y	Subsidy Claims 🗸 🗸	Select V	FOM Manufacturer
📋 FOM	+	Choose File No file chosen				
REPORTS					Q. Save	
Drone Information Matrix	+					Module:
Community Radio	+					Frater /II. data Mastara
FOM Reports	+					Enter/Opdate Masters
		Fields with * a	re mandatory.			Authorised Signature
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- a) User will click on the Enter/Update Masters in the menu and select Authorised Signature Upload.
- b) User selects the From Date, To Date, Notification Date, Name, Designation, Product Name, E Signing for, Type to provide the necessary details for the authorization.
- c) User needs to upload a scanned copy of proof document and click on Save to submit the details.



- a) User will click on the FOM option in the menu and select Opening Balance.
- b) User selects the Plant Name, Date, Product and Quantity to be declared as the Opening Balance in the Plant.
- c) The Opening Balance At option will not be editable and will contain the User's Company name by Default. Declaring the Opening Balance is a one-time activity, post this, the screen will be deactivated for the manufacturer. The stock declared as the opening balance will be the initial quantity to be added to the Available Stock at the plant.
- After entering and checking all details, the User will click on the Save button to add the Opening Balance Record in IFMS.

Department of Fertilizers - Gove	ernment c	of India			E Change Password	⊡ Sign Out	New IFMS System
Welcome (cF0M :: Tust-F0M) 1004359001				FOM Production			· · · · · · · · · · · · · · · · · · ·
DATA ENTRY		Plant Name *	Production Date*	Product Name*	Production Quantity(In MTa)		User:
📋 Installed Capacity, Batch Size	+	TesH OM	✓ DU-MM-YYYY	Select	✓ 0.000		FOM Manufacturer
Enter/Update Masters	+						
<b>і</b> FOM	+				X Clear Row	Save	
Drone Information Matrix	+					_	Module:
E Community Radio	+	Etable tile ¥					EOM
E FOM Reports	+	Fields with *	are mandatory.				FOM
							FOM Production
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- a) User will click on the FOM option in the menu and select FOM Production.
- b) User selects the Plant Name, Production Date, Product Name and enters the Production Quantity(in MTs) to be entered as the Produced Quantity of FOM in the Plant.
- c) User can add record for each product type using Add Button to create a new record for a different product for the current date and the previous date.
- d) User can Clear or Delete records using the Clear or Delete Last Row Buttons

Department of Fertilizers - Gov	emment of India	E Change Pasaword E Sign Out	New IFMS System		
Welcome (cEOM :: Test-FOM)		FON			
1004359001	Manufacturer Plant*	Unit*	Invoice Number     Invoice Number	Invoice Date * Select l'eriod *	User:
Installed Capacity, Batch Size	+ Available Stock *	Marketer Company*	Marketer Plant*	Product Name*	FOM Manufacturer
Enter/Update Masters	+ Quantity (MTs) *	Batch No. *	Selling Price/MT (in Rs.) ^	Upload Quality Certificate Issued By NABL / State	
REPORTS	0.000	Batch No.	0.00	Labs (Only PDF Allowed)* Charac File No file chosen	Module:
<ul> <li>Drone Information Matrix</li> <li>Community Radio</li> </ul>	+			Q. Save	
FOM Reports	+				FOM
	Fields wit	th * are mandato	ory.		FOM Marketer Sale to Marketer
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- a) User will click on the FOM option in the menu and select FOM Manufacturer Sale to Marketer.
- b) User selects the Manufacturer Plant, Unit, Invoice Number, Invoice Date, Available Stock, Marketer Company, Marketer Plant, Product Name, Quantity (MTs), Batch No., Selling Price/MT (in Rs.) and Upload Quality Certificate Issues by NABL/State Labs option to provide the necessary details.
- c) The invoice details will be pertinent to the Invoice of the Sale made to the marketer.
- d) The Batch number entered here should match the Batch number as per the NABL QC Certificate to be uploaded.
- e) After entering and checking all details, the User will click on the Save button.

apartment of Fertilizers - Gov	ernme	nt of India				E Change (Seeward	🗐 Sign Out	Ne
FOM :: Test FOM)				Stock Transfer of FO	A (Self)			
		Manufacture Plant:*	In	voice Number:*	In	ice Date: *		Ilser
TA ENTRY		TextH GM	~	W/		arris Date		0.501
Installed Capacity, Batch Size	+	State: *	D	strict: *	So	d To Retailer.*		
Entertlindate Maxiam		Scleet	~	Select	v	Please select	~ ]	FOM M
Enterropaave midsters	Ŧ	Product: *	A	vailable Stock: *	q	ntity (in MTs) : *		LOM M
FOM	-	Select	~	Stock		anity		
Opening Balance		Batch Number:*						
1 OM Production		XYZ						1
Sale to Marketer		Upload Quality Certificate Issued b	y NABL/State Labs(Only Pdf Allowed): * U	oload Weight Bridge	υ;	ad Photo of Truck Backside (Mentioning Truck No,Fe	ertilizer Loaded ,Date	Madul
Stock transier of LOM (Self)		Choose Life No file chosen	R) (C	eceipt inly Pdf Allowed):	Ar	Time) (Only jpg/png Allowed):		Moau
RIS			E	Choose File No file chosen	<u> </u>	Note the room of the second		
Drone Information Matrix	+							FOM
Community Radio	+	Vehicle No	Vehicle Capacity(In MT)	Transport Company	Driver Name	Driver Mobile No		I UM
		XX XXXXX	(Max)40MT	200300300300	Driver Name	Driver Mobile No		
FOM Reports	+							Stock
		Fields with <sup>3</sup>	* are mandatory			Xow	B SAVE	500011
			are munuatory.			A GRA	L. DWL	

- a) User will click on the FOM option in the menu and select Stock Transfer of FOM(Self).
- b) User selects the Manufacturer Plant, Invoice Number, Invoice Date, Available Stock, State, District, Sale to Retailer, Product, Quantity (MTs), Batch Number, and Upload Quality Certificate Issues by NABL/State Labs, Upload Weight Bridge Receipt, Upload Photo of Loaded Truck Backside option to provide the necessary details.
- c) Further, the user needs to enter Vehicle No., Vehicle Capacity (should be less than 40 MT), Transport Company, Driver Name, Driver Mobile No
- d) The Batch number entered here should match the Batch number as per the NABL QC Certificate to be uploaded.
- e) After entering and checking all details, the User will click on the Save button.

Department of Fertilizers - Govern	ment of India		Elenger bosward El Sign Gat	New IEMS Syste											
Vielenme		Sale to Other Retailers													
(cFOM :: Test FQM) 1004359001	Manufacture Plant <sup>*</sup> Involce Number <sup>*</sup>	Invoice Date <sup>*</sup> State <sup>*</sup>	District <sup>*</sup> Sold To Retaller <sup>*</sup>												
DATA ENTRY	Select Plant 👻 💴	Invoice Date Solicet State	✓ Solicit District ✓ Planse solicit ✓	User											
📋 Installed Capacity, Batch Size +	Product <sup>*</sup> Available Stock <sup>*</sup>	Quantity (in MTs) Batch Number		05011											
Enter/Update Masters +	- Select product - 🗸 Stock	quantity XYZ		FOM Manufacturor											
🛱 FOM +				FOM Manufacturer											
REPORTS															
Drone Information Matrix +	Upload Quality Certificate Issued by NABL/State Labs(Only Pdf Allowed	Upload Weight Bridge	Upload Photo of Truck Backside (Mentioning Truck No, Fertilitzer Loaded,												
Community Radio +	Choose Life No file chosen	Receipt (Only Pdf Allowed)	Date And Time) (Only jpg/png Allowed)	Module:											
E FOM Reports +		CHOSETTE NO ILE CHOSET	Choose in the choose in												
				FOM											
	Vehicle Capacity(In MT)*	Transport Company Driver Name	Driver Mobile No												
	XX XXXX ((Msc)/0161)	XXIOXXXIXX	-Datiset Motifie Kas	Sale to Other Reta											
0 2010 National Informatics Centre.		Serve Fi	elds with * are mandatory.												

- a) User will click on the FOM option in the menu and select Sale to Other Retailers.
- b) User selects the Manufacturer Plant, Invoice Number, Invoice Date, Available Stock, State, District, Sold to Retailer, Product, Quantity (MTs), Batch Number, and Upload Quality Certificate Issues by NABL/State Labs, Upload Weight Bridge Receipt, Upload Photo of Loaded Truck Backside option to provide the necessary details.
- c) Further, the user needs to enter Vehicle No., Vehicle Capacity (in MT), Transport Company, Driver Name, Driver Mobile No
- d) The Batch number entered here should match the Batch number as per the NABL QC Certificate to be uploaded.
- e) After entering and checking all details, the User will click on the Save button.

Department of Fertilizers - Go	overnme	nt of India	🗄 Sign Dat	New IFMS System			
Welcome (cFGM :: Test FGM) 1004359001		Opening Balance Declared by Manufacturer/Marketer					,
DATA ENTRY		Opening Balance Declared on Date : 2023-09-30					User:
📋 Installed Capacity, Batch Size	+	Manufacturer Name / Marketer Name	Plant Name	Product Name	OB Declared (in MT's)		
Enter/Update Masters	+	Manufacturer	Test-FOM	FOM		500.000	FOM Manufactures
È FOM	+						FOM Manufacturer
REPORTS							
Drone Information Matrix	+						
E Community Radio	+						Module:
E FOM Reports	+						
							View Reports
							OP Declared by
							OB Declareu Dy
							Manufacturer/Marketer
072010 National Informatics Centre Version: 1.0							

- a) User will click on the View Reports in the menu and select OB Declared by Manufacturer/Marketer.
- b) User can view the report showing Manufacturer Name/Marketer Name, Plant Name, Product Name and OB Declared(in MTs) for the Manufacturer,

Department of Fertilizers - Go	overnmen	t of India							🔁 thonge	e Pacaeand - S	Siya Dal		New IFMS System
Vieleame													
(cFOM :: Test FOM) 1004359001						FOM	Production				-	Г	
1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		Company *			Plant *		Year *		Month*				User:
DATA ENTRY	+	TestH OM		•]	TesH OM	Ý	2023		V		<b>~</b> ]		
											🗟 GD		FOM Manufacturer
Enter/Update Masters	+										_		
E FOM	+	_						_		_			
REPORTS			SNo.	On New 2028	Test FOM	Plant Name	Product Name		Production Qty (in MT's)	1,000,000			
Urone Information Matrix	+			7414477473	it at toat					-	- 1		Module:
Community Radio	+									<ul> <li>Export To I</li> </ul>	Excel		
EOM Reports	+										_		View Reports
													new hepoints
													FOM Production
							Fields						
0 2010 National Informatics Centre							Fields	with * are	e mandatory.				
Version: 1.0													

- a) User will click on the View Reports in the menu and select FOM Production
- b) User can select Company, Plant, Year, Month and clicks on Go to view the production details entered by the plant.
- c) The Report can be downloaded as Excel.

Department of Fertilizers - G	overnme	ent of India							S Change Proces	and 🔁 Sign Dat	New IEMS System
Walaama											itew in his system
(cFOM :: Test FOM) 1004359001					View Sale t	o Marketer					
1 1 1 1 1 1 1 1 1 1 1 1		Company *	Plant*	Product *		From Date *		To Date *	🗟 co		Hear
DATA ENTRY		Test FOM	V TestH OM	~   Том	~	05-12-2022		06-02-2024			0301
Installed Capacity, Batch Size	+										
Enter/Update Masters	+										FOM Manufacturer
FOM	+	Dispatch No.	Invoice No SDate	Sold To Marketer Name	Marketer Plant	Product	Sold Qty (in MT's)	Receipt Oty (in MT's)	Receipt Date	NABL Certificate	
REPORTS			1 gunjan54821/29 Sep 2028	Ting Company	Ting Plant	FOM	1.000	1.000	01 Oct 2023	<u>*</u>	
Drone Information Matrix	+		3 abc12345/21-Nov-2023	Img Company	Img Plant	LOW	2.000			+	Madala
Community Radio	+	_									Module:
FOM Reports	+									I sport to tacel	
											View Reports
											View Sale to Marketer
or the section of the section fraction						Fiel	ds with *	are man	datory.		
Version: 1.0											

- a) User will click on the View Reports in the menu and select View Sale to Marketer
- b) User can select Company, Plant, Product, From Date and To Date , clicks on GO to view the Sale Details by the Manufacturer.
- c) The Report can be downloaded as Excel.

Department of Fertilizers -	Governme	nt of India									90	onge Passeard	🗄 Siya Dal	New IFIVIS System
Welcome ( cFOM :: Test FQM)						View	Bulk Sale to	Retailer						
1004359001		Company *	Plant*	IM V	Product *		From 05-1	n Date *	To D. 06-0	ate * 2-2024		🖬 co		User:
📋 Installed Capacity, Batch Size	+													FOM Manufacturer
Enter/Update Masters	+	Transaction	Invoice	Betailer				Sold	Receipt		NABL	Weight Bridae	Photo of Truck	
REPORTS	+	No.	No.& Date abc1234/27 Date 2023	Name & Id Tost FOM/675828	State Uttarakhand	District Dehradun	Product FDM	<b>Qty (in MT's)</b> 10.000	Qty (in MT's) 0.000	Receipt Dale	Certificate	Certificate	Backside	
Community Radio	+	10014/862668	testabc1234/27-Dec-2023	TesH 0M/6/3828	Uttarakhand	Definadum	гом	11.000	0.000		±	±	±	Module:
E FOM Reports	+	100148884040	gurjan3588/18 Jan 2024	Test FDM/675828	Uttarakhand	Dehradun	FOM	6.000	0.000		±	±	*	View Reports
		100148834149	gunjan4444/10-Jan-2024	Aare Ses/214208	Ottarakhand	Dagestiwar	TOM	6.000	0.000		*	*	*	view reports
												<b>U</b> top	art to Least	View Bulk Sale to Retailer
								Fie	lds with	n * are	manda	atory.		
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- a) User will click on the View Reports in the menu and select View Bulk Sale to Retailer
- b) User can select Company, Plant, Product, From Date and To Date, clicks on GO to view the Bulk Sale to Retailer Details.
- c) The Report can be downloaded as Excel.



- a) User will select the FOM option in the menu and go into Verification of FOM (Bulk Sale State Receipts)
- b) User selects Year, Month, Sale Type, Product, Verification Status, Company, Plant and click Go
- c) User can view Bulk Sale Details as per the Company and State and submit the Certified Quantity and Substandard Quantity details.

Department of Fertilizers -	Governme	ent of India						∃ Chang	e Password 🔁 Sign Out	New IFMS		
Welcome ( state :: Andhra Pradesh: hari)	*			Usor								
525508		State *		Cor	npany: *	F	Plant: * Pro		•	0301.		
DATA ENTRY		Andhra Prad	esh	¥ T	ing Company	<b>~</b> ]	Trng FOM Plant	► FOM	~	State Uson		
PMKSK	+	Year: *		Mo	nth:*		<b>B</b> GD			State User		
Primary Lead Approval	+	1 2020		1.1.4	epternoer	1						
â Mixture	+									Module		
Ê FOM	+			_	As Per Company				er State	Mounei		
REPORTS		FG(Product)	District	Receipt/Sale Qty	Loss Qty	Dispatch/Sale Returned Qty	Net Receipt/Sale Qty	Qty Certified By State	Substandard/Short Qty	ЕОМ		
View Reports	+	1 A.	2	3	4	5	6	7	8	FOM		
		FOM	Anantapur	17.213	0.0	0.0	17.213	17.213	0.000	Enter State D		
		Total								Enter State R		
		Save	1	1	1	1				Marketer FOM		
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### **System**

eceipts for sale

- User will select the FOM option in the menu and go into Enter State Receipts for Marketer a)
- User will select State, Company, Plant, Product, Year, Month and click Go b)
- c) User can view Marketer FOM Sale Details as per company and State and enter the Certified Quantity and Substandard Quantity

Department of Fertilizers - (	Governm	ent of India		New IFMS System									
Welcome	• //												
525508		State: *	Company *	Plant*	Product: *		Year •	Month*			User:		
DATA ENTRY		Haryana 👻	Please Select	- Please Select- 🗸 🗸	Select	Υ.	- Please Select-	✓ ] −Ple	ase Select-	~			
PMKSK	+	Inspection Date: *	Sampling Carried Out at: *	Batch/Lot Nos Inspected :	Inspecting Authority:		Name of Analysis Lab :	No. Of 5	Samples Analyzed:				
Frimary Lead Approval	+	Inspection Date	sample Carry	Batch No	Inspecting Authority		Lab Name	Sample	e Analyzod		State User		
		No. Of Samples Failed :*	Total Qty not eligible for Subsidy(MT): *	Upload Analysis Report (Only Pdf Allowed):*									
Mixture	+	Sample Failed	Recover Quantity	Choose File No file chosen	Some and Upload								
E FOM	+												
REPORTS											Module:		
Drone Information Matrix	+												
Community Radio	+										FOM		
E FOM Reports	+	Fields with	* are mandat	ory.									
											Entor Proforma B2-MDA		
											Linter Froiorina D2-MDA		
											for Bulk Sale		
0/2010 National Informatics Centre Version: 1.0													

- a) User will select State, Company, Plant, Product, Year, Month, Inspection related details.
- b) User needs to enter details of failed samples as well including the Total Qty not eligible for Subsidy
- c) User needs to upload the Detailed Analysis Report and click Save and Upload to complete the B2 verification for the batch.



- a) User will select State, Company, Plant, Product, Year, Month, Inspection related details.
- b) User needs to enter details of failed samples as well including the Total Qty not eligible for Subsidy
- c) User needs to upload the Detailed Analysis Report and click Save and Upload to complete the B2 verification for the batch.



- a) User will select State, Company, Plant, Product, Year, Month and click Go
- b) After verifying the details, User can generate the Proforma B1- MDA for the plant's bulk sale.

Department of Fertilizers - Govern	nent of India	Change Percent Sign Dat	New IFMS System
Welcome	Proforma B1-MDA (Marketer)		
(stote :: Haryonacher) 595508 DATA ENTRY	State:*     Company:*     Plant*     Year*     Month*       Select     >     Select     >     -Please Select     -Please Select     -Please Select	Product:*	User:
PMKSK +		a co	State User
🛱 Mixture +			
FOM +			Module:
Drone Information Matrix +     Community Radia +	Fields with * are mandatory.		FOM
FOM Reports +			Generate Proforma B1- MDA(Quantity Certificate for Marketer Sale))

- a) User will select State, Company, Plant, Product, Year, Month and click Go
- b) User can view the details and then Generate Proforma B1-MDA for the plant's Marketer Sale

Department of Fertilizers - G	Governm	ent of India								Thongs Processed	🕾 Sign Dat	New IFMS System
Welcome												
(state::Haryanachar() 525508		Company: *		Plant*	State: •		Year *		Month*	Product: *		User:
DATA ENTRY		Select	~	Please Select	✓ Select	~	- Please Select-	~	- Please Select-	Select	~]	
PMKSK	+											State User
Primary Lead Approval	+										0.00	State User
🖹 Mixture	+											
FOM	+											
REPORTS												Module:
Drone Information Matrix	+											
Community Radio	+											FOM
■ FOM Reports	+											
												Generate FOM Quality
												Certificate for Bulk Sale(B2-
022030 National Informatics Centre Version: 1.0			Field	ls with *	are mand	latory.						MDA)

- a) User will select State, Company, Plant, Product, Year, Month and click Go
- b) User can view the details and then Generate B2-MDA for the Plant's Bulk Sale.



- a) User will select State, Company, Plant, Product, Year, Month and click Go
- b) User can view the details and then Generate B2-MDA for the Plant's Marketer Sale

Department of Fertilizers - (	Governme	ment of India	New IFMS System
Welcome ( state :: Haryana;thar()	•	Upload Proforma B1-MDA, B2-MDA(Bulk Sale)	
525508		O Proforma 81-MDA O Proforma 82-MDA	User:
DATA ENTRY		Communica Blancia Bandinata Manufat	000011
📋 РМКК	+	Company     Product     Product     asset     Preat     annum       Picase Select     Picase Select     Belled     Select     Picase Select     Picase Select	× Chata Haar
Frimary Lead Approval	+	Proforma Upload (Only Pdf Allowed): *	State User
🛱 Mixture	+	Choose Life No file choosen	
FOM	+		a uprood
RD-ORTS			Module:
Drone Information Matrix	+		in outlier
Community Radio	+		FOM
E FOM Reports	+	Fields with X and manufacture.	
		Fields with * are mandatory.	Upload Proforma B1-MDA
			& B2-MDA for Bulk Sale
00 2010 National Informatics Centre Version: 1.0			

- a) User will select Proforma type, State, Company, Plant, Product, Year, Month and Choose Proforma File to Upload for Bulk Sale
- b) User can click on Upload to save the details

Department of Fertilizers - G	overnmer	nt of India	New IFMS System					
Welcome (state::Harvanachart)								
525508		O Proforma B1-MDA	O Proforma B2-MDA	Ilser.				
DATA ENTRY		Company: N	Plant: A	Product: 4	State: •	Vear *	Month*	osen
📋 РМКSК	+	Picase Select V	Please Scient V	Select 🗸	Sclott	Please Scient	Picase Select V	
Primary Lead Approval	+	Proforms Upload (Only Pdf Allowed): *						State User
🛱 Mixture	+	Choose Life No file chosen						
É FOM	+						B Uplood	
REPORTS								Module
Drone Information Matrix	+							Modulei
E Community Radio	+							FOM
FOM Reports	+							
		Fields with	* are mandat	ory.		Upload Proforma B1- MDA & B2-MDA for		
0020100 National Informatics Centre Version: 1.0								Marketer

- a) User will select Proforma type, State, Company, Plant, Product, Year, Month and Choose Proforma File to Upload for Marketer Sale
- b) User can click on Upload to save the details



Users need to access the Old IFMS System at <u>https://dbtfert.nic.</u> <u>in/login.html</u> with their registered credentials to access the DBT Billing Module

	Government of India Department of Fertilizers	Welcome 1004359001(cFOM ::1	lest-FOM ) Change Password Logo		S
Data Entry Approval/Confirmation Generata Bills D COMORCIALS	Note:	DBT claim (	generation of 4th week of Jan-2024 has be	en made live.	
	Company: Test-LOM - 🗸	Plant: Select Plant 🗸	Product Groups Select Product 🔍	Signatory: Select Signatory 🗸	
	From Date:	Io Date:	Go		
					©Copyright NIC

Users need to access the Generate Bills section and then FOM DBT Bills option for DBT Claim generation.

### **Old IFMS System**



- a) cFOM User will select Company, Plant, Product Group, Signatory and From & To Dates and click Go.
- b) User can verify the Statewise DBT Sales Details for each Product
- c) User can Preview Bill and click on eSIgn and Save Bill to confirm the bill details and generate the bill.

#### Proforma for claiming Payment of Market Development Assistance(MDA)

#### by manufacturer/marketers for Organic Fertilizers under DBT

Claim under notification NO.No. 11017/29/2023-PMI-II dated 20-Sep-2023 Bill No.Tesh-FOM/DBT/Week2/301434 Date :06-Feb-2024

### **DBT Bill**

## **Sample Preview**

To The Director(FS) Department of Fertilizers, New Delhi

We hereby submit the claim for Payment of MDA as per details given below:

#### 1. Name of the Claimant with full address

Test-FOM-
delhi
Distt-Dehradun
State-Uttarakhand
Pin-456788

Sir/Madam.

#### 2. Claim for the Week Ending: 15-Jan-2024

3. Details of the Claim:

	S.N o	Product	State	Ope. Balance	Supply received	Availability	Qty Sold	Closing Balance	Qty Eligible	rate of MDA	Total MDA payable
	1	2	3	4	5	6(4+5)	7	8	9	10	11(9*10)
[				(MTs)	(MTs)	(MTs)	(MTs)	(MTs)	(MTs)	(Rupees/MT)	(Rupees)
[	1	FOM	Gujarat	.100	.000	.100	.000	.100	.000	1500.00	.00
[	2	FOM	Uttarakhand	37.000	.000	37.000	.000	37.000	.000	1500.00	.00
[	Total			37.100	.000	37.100	.000	37.100	.000		0.00

4. Certified:

a That the statement given above is correct to the best of my knowledge and belief.

b That I/We undertake to refund the over payment due to quality issue or any other issue from future bills along with penal interest.

c That the quantity claimed in the above bill will not be claimed in the future Claims(s).

d That the quantity sold and claimed has been used for agriculture purpose only.

Please pay by crediting Current Account No. with ,,,,IFSC Code-,MICR Code-

(Digital Signature of CA/Autitor/Statutory Auditor of Company)

(Digital signature of Authorized Officer of Company)

passed for <u>Rs..00</u> (Rupees. Zero)

DDO

(Digital Signature of DDO)

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